

MIDDLE TENNESSEE MUSIC TEACHERS ASSOCIATION

Founded November 24, 1963

CONSTITUTION & BY-LAWS



Revised September 12, 2026

Affiliated with Tennessee Music Teachers Association
Founded November 17, 1953

Affiliated with Music Teachers National Association
Founded 1876

CONSTITUTION

Article I NAME

The name of the organization shall be the Middle Tennessee Music Teachers Association.

Article II PURPOSE

It shall be the purpose of this Association to promote professional and social relations between its members; to provide programs and activities of instruction and interest to private music teachers, college, university and conservatory music teachers, and others interested in the music teaching profession; to raise the standards of music teaching, performance, and appreciation among music teachers, institutions, and the general public in Middle Tennessee; and to encourage a greater respect on the part of music teachers and the public-at-large for the music teaching profession.

Article III POLICY

It shall be the policy of this association to cooperate with all worthwhile musical organizations, and in particular to develop a close cooperation with the Tennessee Music Teachers Association with which this Association shall be affiliated. This Association shall not be concerned with the teaching and other activities of music in the public schools, except to work cooperatively with the public school music organizations of Middle Tennessee and its environs for the improvement of all music in this area.

Article IV MEMBERSHIP

- Section 1. There shall be four classes of membership: Active, Associate, Honorary, and Student.
- Section 2. Active membership shall be open to teachers of music in any of its various branches. Active members shall have the right to vote and to hold office.
- Section 3. Associate membership shall be open to all persons interested in the activities of this Association other than those eligible for active membership.
- Section 4. Honorary membership may be conferred on those who have rendered outstanding service in the music field.

Section 5. Student membership shall be open to students of music above sixteen years of age in universities, colleges, conservatories and studios.

Article V DUES

The dues shall be as provided for in the by-laws.

Article VI FISCAL YEAR

The fiscal year begins on June first and ends on May thirty-first.

Article VII OFFICERS and EXECUTIVE COMMITTEE

Section 1. The officers shall be President, First Vice-President, Second Vice- President, Secretary, and Treasurer. The term of office for each of these officers shall be for one year. Election and installation of officers shall be held at the business meeting of the Association in May. Term of office shall be from June first through May thirty-first of the next year.

Section 2. The executive committee shall consist of the officers and the immediate past president.

Article VIII MEETINGS

Section 1. Meetings of the Association shall be held a minimum of five times a year at a time and place designated by the executive committee.

Section 2. Five active members, including the President or the Vice-President and two other members of the executive committee, shall constitute a quorum for the transaction of business.

Section 3. Meetings of the executive committee shall be called by the President as needed.

Article IX AMENDMENTS

This constitution may be amended by a two-thirds vote of the active members present and voting, provided a notice of such intended amendment be sent to each active member thirty days prior to the voting. Such notices shall state the amendments up for consideration.

BY-LAWS

ARTICLE I CONTROL OF THE ASSOCIATION

Control of the Association shall rest ultimately with the members. Such control, however, and direction of the Association's activities shall be exercised by the Executive Committee of five members authorized by the Constitution. The Executive Committee shall make a complete report to the Association at the business meeting in May.

ARTICLE II DUTIES OF OFFICERS AND EXECUTIVE COMMITTEE

- Section 1. **President:** The President shall create meeting agendas and preside at all meetings of the Association and the executive committee; appoint all special committees; formulate, in general, activities of the Association for the year with the assistance of the Executive Committee and in keeping with the policies of the Association; send website updates to the webmaster; coordinate the work of the committees and of the Association as a whole and perform all other duties ordinarily invested in the office of President.
- Section 2: **First Vice-President:** The First Vice-President shall serve as chair of the program committee, and shall assume the duties of the President in the event of disability or absence of the President.
- Section 3: **Second-Vice President:** The Second Vice-President shall serve as chair of the membership committee.
- Section 4: **Secretary:** The Secretary shall keep the minutes of meetings of the Association and of the Executive Committee; keep record of attendance; take care of correspondence of the Association as directed by the President; serve as historian for the Association; and perform all other duties ordinarily invested in the office of Secretary.
- Section 5: **Treasurer:** The Treasurer shall receive and disburse all monies of the Association according to fiscal policies of the Association (See Article VII of the Constitution); make a financial report at each regular meeting; keep a record of membership; and perform all other duties ordinarily invested in the office of Treasurer.

Section 6: **Executive Committee:** Duties of the Executive Committee, in general, have been defined under Article I of the By-Laws, above. The Executive Committee shall participate in planning all activities of the Association in cooperation with the President. All changes in the general program and policies of the Association shall be considered and approved by the Executive Committee prior to their submission to the Association by the President.

Article III STANDING COMMITTEES

Section 1. **Nominating Committee:** The Nominating Committee, consisting of three members, shall be appointed by the President of the Association in March. The Nominating Committee shall prepare a slate of officers to be shared with the President and the Association via email in April. Members will have the opportunity to nominate additional persons for specific offices via email. Election and installation will be held in May as specified under Article VII of the Constitution.

Section 2. **Membership Committee:** The Membership Committee shall include the Second Vice-President, who shall serve as chairman with two other regular members appointed by the Second Vice-President. Promotion of membership is the primary function of this committee.

Article IV SPECIAL COMMITTEES

Special committees, such as the following, may be appointed by the President at any time the need arises: Committee on Professional Standards; Committee on Relationships with other Professional Associations; Committees on Social Activities, etc.